



2009 CCIM Designation Scholarship Program Guidelines

Overview

Effective January 1, 2009 the CCIM Education Foundation Designation Scholarship Program will be modified as outlined in the description below. The rationale of making this change for calendar year 2009 is in recognition of the current economic environment and making sure that the funding that had already been approved by the Foundation's Board of Directors for expenditure can be maximized beyond the previous scope. Rather than there only being six recipients, as outlined under the prior to 2009 programming, this revision to the distribution methodology will allow for two additional CCIM upper course registrations per region for a total of 24. The intent of this program is to make sure the recipients are selected based on various criteria, but above all – on merit and need.

Program Guidelines

This particular scholarship was created to support qualified real estate professionals in their efforts to achieve the CCIM designation. Recipients should exemplify the high caliber of professionals that comprise the CCIM Institute.

Selection Criteria

Includes the following:

Recipients of this scholarship should be selected from among individuals who have already successfully completed CI 101 and are currently Candidate Members of the CCIM Institute and have a need for financial assistance.

Each applicant should be able to demonstrate a commitment to a commercial real estate career (see application).

Each applicant should be able to demonstrate active involvement as a dues paying member with a local CCIM Chapter (see application).

Scholarship Value

Each recipient (a total of 24, two per each of the 12 CCIM regions) will receive a full tuition enrollment in **one** of the following CCIM designation courses: CI 102; CI 103; or CI 104.

NOTE: Scholarship recipients will be responsible for reimbursing the Foundation for the full cost of a failed course; failing the course renders the scholarship null and void.

Procedure

Applications are submitted directly to the individual's local CCIM Chapter. It is required that the specific course as well as date of course selected be submitted at the same time as the application. (insert link to application)

NOTE: The course selected can/must be taken between April 15 and December 31 in 2009.

Deadline for Submission to Chapters

February 9, 2009. The list of chapter local contacts can be located as a link from the application page/document online at: <http://chapters.ccim.com/>

Chapter and Regional Officer(s) Requirements

Between February 10th and 20th of 2009, it will be up to the Chapter in turn to submit their **top** applicant (forwarding at the same time a copy of the required documentation) to their Regional Officer(s) and the Education Foundation. NOTE: The information should be in an electronic format to the Regional Officers, but a hard copy needs to be sent directly to the Education Foundation in Chicago at the same time.

The Regional Officer(s) along with appropriate CCIM Institute and Education Foundation staff members, will arrange and host a call during the week of February 23rd to review each Chapter's top applicant and make the selection from all the top applicants the two recipients for the region.

Recipient Notification

On or before March 16, 2009. Letters will be sent from the Education Foundation notifying those selected.

Once accepted, recipients are responsible for registering for the class and making their own travel arrangements.